



ALL NEPAL FOOTBALL ASSOCIATION
ANFA Complex, Satdobato, Lalitpur, Nepal

REQUEST FOR PROPOSAL (RFP)

for

**For Leasing of Space at premises of All Nepal Football Association
(ANFA) Complex, Satdobato, Lalitpur
RFP No.: ANFA/LEASE/01/081-82**

Issued on: 15th June 2025
Invitation for Bids No.: ANFA/RFP/LEASE/01/081-082

116

12/6/25





Request For Proposal (RFP)

ALL NEPAL FOOTBALL ASSOCIATION

ANFA Complex, Satdobato, Lalitpur, Nepal

Date of publication: 15th June, 2025

Invitation for Bids No: ANFA/LEASE/01/081-82

1. The All-Nepal Football Association invites Proposals from eligible bidders for **For Leasing of Space at premises of All Nepal Football Association (ANFA) Complex**, (as per RFP document)
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of All Nepal Football Association (ANFA), Satdobato, Lalitpur Ph. no. 01-5201060 Email: nep@the-afc.com or anfaprocmnt@gmail.com or through www.the-anfa.com (more>downloads>general>LEASE)
3. Bidder who chooses to submit their bid may purchase the hard copy of the bidding form as mentioned above. Bidders submitting their bids, should deposit the cost of bidding document of NRs. 1000 in the following Rajaswa (revenue) account as specified below:

Information to deposit the cost of bidding document in Bank

Name of the Bank: Nepal Investment Bank Limited, Durbar Marg

Name of the Office: All Nepal Football Association

Office Account No.: 00101010031354

4. Proposals must be submitted to the office All Nepal Football Association (ANFA), Satdobato, Lalitpur by hand/courier on or before **12.00 PM** on **9th July, 2025**. Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at **14.00 PM** on **9th July, 2025**. at the office of All Nepal Football Association (ANFA), Satdobato, Lalitpur.
6. ANFA reserves the sole right for proposal/bid selection or rejection without assigning any reason whatsoever. Also, Bids/Proposal once submitted cannot be revised.

A handwritten signature in blue ink, appearing to be 'Rajendra', is written over a circular blue stamp of the All Nepal Football Association (ANFA). The stamp features the ANFA logo and text.

REQUEST FOR PROPOSAL (RFP)
For Leasing of Space at premises of All Nepal Football Association (ANFA)
Complex, Satdobato, Lalitpur
RFP No.: ANFA/LEASE/01/081-82

1. Background

The All Nepal Football Association (ANFA), the governing body of football in Nepal, invites sealed proposals from eligible and qualified entities for leasing a designated commercial space within the ANFA Complex premises, located at Satdobato, Lalitpur. The lease will be for a **minimum duration of five (5) years**, extendable upon mutual agreement.

2. Objective

The primary objective is to lease out the available space to a responsible party for commercial, service, or office use, aligning with the values and environment of ANFA. The leased space should add value to the ANFA community, including players, visitors, and staff.

3. Available Space

- **Location:** [ANFA premises, Souvenir Hall ground floor]
- **Area:** [1050 sqft.]
- **Type:** [Steel structure Building]
- **Utilities:** [Electricity, water and common Toilet facilitated]
- **Drawing & Design [Attached]**
- **Site visit is compulsory**
- **Access to Main Road, (Ring Road, Satdobata to Gwarko service lane, front face full access to road with existing wall height 5', need dismantle)**
- **Other Declarations:**
 - a) The proposed building does not have any ownership disputes.
 - c) The proposed building does not currently house any other commercial



institution.

- g) The building has limited parking.
 - i) Other charges related to the property shall be determined through mutual agreement. (Electrical, water supply and others operational charges)
-

4. Eligibility and Evaluation Criteria

- Must be a registered business entity with a valid PAN/VAT certificate.
 - Latest Tax clearance.
 - Business firm related to the smoking and alcoholic product and others related products are restricted.
 - Not blacklisted by any government or international agency.
 - Must comply with ANFA's code of conduct and security protocols.
 - Relevance and appropriateness of the intended use.
 - Highest financial bidders will be on priority.
-

5. Proposal Requirements

Interested parties must submit the following:

- Company profile and registration documents.
 - Latest Tax clearance certification.
 - Proposed lease amount (monthly/annually).
 - Intended use of the space.
 - Duration of lease (5 years, can be extended on mutual understanding).
 - Financial proposal.
 - Any additional value-added services (optional)
-



Price schedule

Monthly rate per sqft rate

1050 sqft x = (Total with all taxes)

In words.....

7. Submission Details

- **Deadline:** [9th October 2025]
- **Submission Mode:** Sealed envelope addressed to: All Nepal Football Association
- The envelope must be clearly marked:
"Proposal for Leasing of ANFA Space – RFP No. ANFA/LEASE/01/081-82"

8. Terms & Conditions

- ANFA reserves the right to accept or reject any proposal, wholly or partly, without assigning any reason.
- Site visits can be scheduled by appointment before the proposal deadline.
- The selected party will enter into a formal Lease Agreement with ANFA.

9. Contact for Clarification

For further inquiries or site visits:

Procurement Department
All Nepal Football Association (ANFA)
Email: procurement@the-anfa.com

Contact Details For Physical Visit Appointment
Santaram Rai (General Administration Department, ANFA)

Mobile: 9841873524

Email:



Drawing

